



WISCONSIN

**DEPARTMENT OF WORKFORCE DEVELOPMENT**  
Division of Economic Support  
Bureau of Work Support Programs

**TO: Economic Support Supervisors  
Economic Support Lead Workers  
Training Staff  
Child Care Coordinators  
W-2 Agencies**

**FROM:** Stephen M. Dow  
Policy Analysis & Program Implementation Unit  
Work Programs Section

**SUBJECT: BADGERCARE**

**BWSP OPERATIONS MEMO**

**No.: 00-51**

**File: 1250.2  
2790**

**Date: 07/25/2000**

**Non W-2 [X] W-2 [] CC []**

**PRIORITY: High**

**CROSS REFERENCE:** Medical Assistance Handbook

**EFFECTIVE DATE:** 07/01/2000

**PURPOSE**

This operations memo:

- Provides information about the CARES request screen for BadgerCare that was changed effective 7/1/00 so it defaults to a positive response to BadgerCare.
- Instructs staff about actions they need to take concerning individuals who appear on 2 reports of potentially BadgerCare eligible individuals.

**BACKGROUND**

BadgerCare is a Medicaid expansion that provides health care coverage for uninsured children under age 19, their uninsured parents, and the uninsured spouses of those parents whose family income does not exceed 185% FPL (for new applicants) or 200% FPL (for recipient groups).

When BadgerCare was implemented in CARES on July 19, 1999, not all of the information needed for an accurate determination of BadgerCare eligibility had been collected during previous applications and reviews. Specifically, BadgerCare was the first public assistance program on CARES that needed accurate and complete information about health insurance coverage and access to employer group health plans. At the same time, it was important that families that could potentially be covered by BadgerCare understood the program rules and

the potential premium responsibility. In order to facilitate both the gathering of additional data and the sharing of information, CARES was programmed to prompt the explanation of BadgerCare to determine the household's interest.

### **SYSTEM CHANGE**

Effective 7/3/00, we have changed the BadgerCare Request Screen (ACPA BC) so that it defaults to 'Y' rather than 'N'.

### **POTENTIALLY BADGERCARE ELIGIBLE REPORTS**

To assure compliance with Medicaid requirements for an MA redetermination of eligibility, 2 reports have been produced that require review by economic support (ES) agencies. Those reports are:

1. A report that includes potentially BadgerCare eligible persons who are part of active CARES cases.
2. A report of persons who are not part of a currently active BadgerCare case.

Both reports include any potentially eligible BadgerCare individual (parent (or spouse of a parent) of a child under age 19 or a child under age 19) who:

1. Is part of case that includes either a child under age 19 but over age 6 years or a parent with children under age 19.
2. Has not been determined ineligible for BadgerCare due to income greater than the applicant income limit (185% FPL);
3. Has not been determined ineligible due to major medical insurance coverage or access to a family group health plan in which the employer's contribution is 80% or more or has access to a state health plan;
4. Has a 'Yes' on the Medicaid request screen (ACPA MA); and,
5. Has not already been determined eligible for BadgerCare since 7/1/99.

### **ACTION REQUIRED --- REPORT #1**

For active cases (currently open for at least one public assistance program on CARES or closed less than one calendar month) we have included those:

1. Individual with "No" on the BadgerCare Request Screen (ACPA BC). For these persons, the ES specialist must:
  - a. Check for file/CARES documentation of a "not requesting." If documented "N", then do nothing to the case.
  - b. If there is no documentation, change "N" to "Y" and run SFED for the recurring month.
  - c. Assume that the individual wants BadgerCare and not deductible.

- d. If the result of the eligibility redetermination is pending with premium, contact the client and inform him/her. Allow until the end of the 30<sup>th</sup> day or 10 days from determination, whichever is later, to pay the premium if desired. If the client declines, change ACPA back to "N."
2. Individuals with a 'blank' on BadgerCare Request Screen. For these persons, the ES specialist must:
  - a. If there is no documentation, change "N" to "Y" and run SFED for the recurring month.
  - b. Assume that the individual wants BadgerCare and not the MA deductible.
  - c. If the result of the eligibility redetermination is pending with premium, contact the client and inform him/her. Allow until the end of the 30<sup>th</sup> day or 10 days from determination, whichever is later, to pay the premium if desired. If the client declines, change ACPA back to "N."

### ACTION REQUIRED --- REPORT #2

For closed cases with either 'blanks' or 'N' on ACPA for BadgerCare:

1. A mailing label is created and attached to the attached letter to the client. (DHCF has created a standard letter that will be sent to clients with the BadgerCare brochure and instructions of where and how to apply if they wish to request BadgerCare. Clients can then contact the local agency.
2. The report will be sent to each local agency worker with instructions to monitor application response by clients for 3 months. Counties will be expected to return report with statistics at the end of the 3 months to document response. For instance, If the client does not contact the agency for a redetermination, then the worker would write in the comments/status section of the report: "No Contact".

Local agencies may contact those individuals/families on the report to facilitate access to the Medicaid/BadgerCare program.

3. If the individual or family contact the worker, the worker will determine BadgerCare eligibility back to the last month in which the family or members of the family were eligible for Medicaid.

***CONTACT***

DES CARES & Policy Call Center    Email:    [carpolcc@dwd.state.wi.us](mailto:carpolcc@dwd.state.wi.us)  
Telephone:    (608) 261-6317 (Option #1)  
Fax:    (608) 261-6968

Note: Email contacts are preferred. Thank you.

August 1, 2000

Dear Sir or Madam:

Our records indicate that someone in your household may qualify for the BadgerCare program, a new program that provides health insurance for low-income and uninsured families with children.

We are sending you the enclosed brochure about the program to provide more information. Please contact us if you would like to receive BadgerCare or would like more information about the programs available in our county. You can reach us at 1-800-362-3002.

Active Cases with BC ACPA equal to 'N' or Blank

COUNTY ADAMS COUNTY  
WORKER XAD001

<u>Case Number</u>	<u>Case Name</u>	<u>AGs</u>	<u>Status</u>	<u>Closure Date and Reason (s)</u>	<u>BC - ACPA</u>
3 [REDACTED]	T [REDACTED] S [REDACTED]	NAOR 00002 NAOR 00001 MAOR 00002 MAOR 00001 MA R 00001 FS 00001 ADCR 00001	Un-Met Deductible Denied Denied Closed Denied Closed Denied	014 / / 028 / / 014 / / 1997-04-30 028 / / 1998-11-30 028 / / 1999-01-31 077 / / 142 / /	Un-Initialized Un-Initialized Un-Initialized Un-Initialized Un-Initialized Un-Initialized Un-Initialized

Change ACPA and Run SFED? Yes  
Documentation Comments

<u>Case Number</u>	<u>Case Name</u>	<u>AGs</u>	<u>Status</u>	<u>Closure Date and Reason (s)</u>	<u>BC - ACPA</u>
3 [REDACTED]	J [REDACTED] [REDACTED]	FS 00001 MCW 00001 NS 00001	Closed Closed Closed	2000-06-30 081 / / 2000-06-30 081 / / 1999-11-30 014 / 272 /	N N N

Change ACPA and Run SFED?  
Documentation Comments

Tuesday, July 11, 2000

### Inactive Cases

COUNTY ADAMS COUNTY

WORKER XAD001

**Check Here is**

### Client Requests

### Redetermination

**Case Number**

**Case Name**

### Documentation Comments

*Tuesday, July 11, 2000*